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Leadership Advancement
and Development Academy

Midweek Microlearning—Mastering the Faculty Search: Insights for Committee Member Success

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In 10 minutes, you will learn
how to:

- Define Interfolio Faculty Search
- Locate support
- How to evaluate candidates using system tools

What is Interfolio Faculty Search?

JHU's designated application tracking system used for posting positions, collecting and evaluating application materials and documenting recruitment activity for faculty and postdoc positions.

The Evaluator Role:

Who: Faculty serving on search committees.

Responsibility: Review applications and log ratings/comments.



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Faculty Search Help

Need...	Resource
System Access	Training and Access Portal
Technical Support	Interfolio-Help@jh.edu
Workflow Guidance	Your Committee Chair or Admin
Divisional PPM/Handbook	Your Vice Dean for Faculty (VDF) Office

Live Demonstration



Questions?

Interfolio-Help@jh.edu



Appendix

- ◆ [Training & Access](#)
- ◆ [Faculty Search Product Help](#)
- ◆ [Office Hours](#)
- ◆ [Position Advertising Information](#)
- ◆ [Tech Support](#)
- ◆ [Vice deans for faculty](#)